



Lydiard Millicent CE Primary School
The Butts
Lydiard Millicent
Swindon
Wiltshire
SN5 3LR
Headteacher: Mrs Carly Luce

10.12.2020

Dear Parents/Carers,

Following the letter sent yesterday from our CEO, Jez Piper, I am writing to confirm the end of Term 2 and start of Term 3 plans for Lydiard and also to provide information about reporting confirmed cases of coronavirus (COVID-19) during the school holidays.

Please ensure that you have notified the School Office of any recent changes to your contact details (phone numbers or email addresses).

End of Term 2:

The last day of Term 2 will be Thursday 17th December and school will end at the usual time for your child (using the existing staggered pick-up slots). Friday 18th December will be a TD Day. This is an additional TD Day allocated by the Trust.

Start of Term 3:

Monday 4th January will be a TD Day. Term 3 will start on Tuesday 5th January. This is in place of the TD Day scheduled for Thursday 22nd July.

Our school calendar has been updated to reflect these changes and is available on the school website. <http://www.lydiardmillicentceps.org/news-events/calendars/>

Reporting Confirmed Cases:

Schools have been asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school. Should we need to inform you that your child has been identified as a close contact, we will do this via our usual communication system - ParentMail. You will receive a

text message to alert you and ask you to read a letter sent out by the school in consultation with Public Health.

You must contact school if:

1. Your child develops symptoms within 48 hours of last being in school. This will alert us to the fact that there is a suspected case of coronavirus (COVID-19) and enable us to be ready in the event of a confirmed case.
2. Your child tests positive for coronavirus (COVID-19) if symptoms developed within 48 hours of your child of last being in school. The school will assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
3. Your child is not symptomatic but tested positive within 48 hours of last being in school.

You should make contact by emailing confirmedcovid@lydiardmillicentceps.org. This email address should only be used for this purpose.

This email address will be monitored for an hour each day (9-10am) up to and including Wednesday 23rd December. The poster attached shows the information you will need to provide when reporting a confirmed case to the school.

You do not need to contact the school if:

4. Your child tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since last being in school. You should follow contact tracing instructions provided by NHS Test and Trace. Any absence at the start of the term should be reported in the usual way.

It is our hope that we will not need these measures but it is essential that we are all prepared.

Best wishes,

Mrs C Luce